

# SMEETON WESTERBY PARISH COUNCIL

[www.smeetonwesterbypc.org.uk](http://www.smeetonwesterbypc.org.uk)

**A meeting via 'Zoom' will be held on Wednesday 16<sup>th</sup> September 2020  
at 7.00 pm**

## Meeting Information

In line with government requirements to reduce the transmission of Covid-19 legislation has been made to enable local council meetings to be held by remote attendance.

Only urgent business is being considered. Members of the public are invited to comment on any of the items on the agenda by email to [clerk@smeetonwesterbypc.org.uk](mailto:clerk@smeetonwesterbypc.org.uk) by 12.00 pm on Wednesday 16<sup>th</sup> September 2020

Members of the public may also join the meeting online to comment during the public participation segment or as an observer. Please log onto Zoom and use the following ID: 923 4035 7468 and password: SWPC1609

**Signed: Sara Barrett - Clerk**

## AGENDA

1. Apologies for absence
2. Public participation session in respect of items on the agenda.
3. Declaration of Interest
4. To approve the minutes of the meeting held on the 27<sup>th</sup> May 2020
5. Summer Allotment Inspection and Minutes

## Finance and Administration

1. Approval of Bank Reconciliation
2. Approval of Invoices paid between meetings
3. Review Internal Auditors Report
4. Date and time of next meeting

