

SMEETON WESTERBY PARISH COUNCIL

www.smeetonwesterbypc.org.uk

A meeting of the Parish Council was held on Tuesday 13th March 2018 at 7.30pm at the Village Hall, Smeeton Westerby.

Councillors present:

Cllr. Michael Vickers (Chair)

Cllr. Michael Coltman

Cllr. Richard Clarke

Cllr. Mark Chapman

Sara Barrett (Clerk)

1. Apologies

Apologies were received and accepted from Cllr. Brierley due to personal commitments.

2. To approve the minutes of the meeting held on the 9th January 2018

The minutes were approved with no amendments by the Councillors and signed by Cllr Vickers.

3. Declaration of acceptance of office

The Declaration of acceptance of office was signed by Jonathon Mark Chapman and Cllr Vickers signed as a witness

4. Update on Conservation Area Review

There is still a Conservation Area in place in Smeeton Westerby

5. Update on Neighbourhood Plan

It was agreed by the Councillors that this will be discussed at the next Parish Council Meeting

6. Discussion on the footpath from Mill Lane to the Church

The Councillors asked the Clerk to contact the Leicestershire Highways regarding the footpath to see if they would come and take a look

7. Allotment letter and Insurance

The Councillors agreed that this would be discussed again at the next meeting after we had received a reply from

Leicestershire Highways. They also asked the Clerk to look into the allotment agreement.

8. Email regarding salt bin

It was agreed by the councillors that Smeeton Westerby didn't meet the criteria to qualify to have a Salt bin on Debdale Lane

9. Update from LCC regarding speed limit

We are still awaiting a response from LCC so this will be on the next agenda.

10. Planning Application

Planning Application 18/00223/FUL

The councillors discussed the application and it was agreed that no comments would be submitted

Finance and Administration

11. Update bank contact details

It was agreed by the Councillors that the Bank details should be dated to the new Clerks address and that the clerk will take in an updated mandate with all the Councillors and clerks signatures on

12. Approval of Invoices

HMRC Income Tax (100478) £160.80

Autela Payroll (100476) £27.36

13. Bank reconciliation

This was approved by all the Councillors

14. Clerks wages, expenses and contract

The Clerks wages and expenses were approved the councillors and her contract was signed by Cllr. Vickers

15. Date and time of next meeting

The next meeting will be held on the 1st May 2018 at 7.30