

# SMEETON WESTERBY PARISH COUNCIL

[www.smeetonwesterbypc.org.uk](http://www.smeetonwesterbypc.org.uk)

**An allotment inspection was held on the  
14<sup>th</sup> June 2020 at 11.00 am, in the allotment gardens**

Councillors present:

Cllr: Richard Clarke (Chairman)

Cllr. Michael Vickers,

Cllr. David Brierley,

Cllr. Mark Chapman

Also, in attendance Sara Barrett (Clerk)

**1. Safety of Wall alongside allotments**

The Councillors reviewed the wall bordering Brook House and the allotments. The structural integrity of the wall is still a concern, but no further action will be taken at this time.

**2. Hedge trimming and footpath**

The allotment footpath is clear at the moment but the Councillors agreed that this will be cleared again in the winter this will be added to the September agenda. The hedges are all in good condition and they do not need cutting.

**3. Allotment Plots**

The allotment plots are all rented out and being worked on except two  
The Councillors asked the Clerk to write to the plot holders and remind them of their obligations.

**4. Condition of trees**

All the trees appear to be in good condition and healthy.

**5. Fencing and hand rails**

The fencing and hand rails are in good condition and there are no requirements to replace them at this time.

**6. Disturbance of Sparrow nests**

The Councillors reviewed the hedge that the Sparrows were nesting in and decided that as no evidence was remaining that no further action would be taken. Cllr. Clarke will email Mr. Penfold and inform him.

## **7. Any other matters**

### **7.1 Approval of Year End Accounts**

The Councillors approved the end of year accounts at the Zoom meeting held on 27<sup>th</sup> May 2020, these were signed by Cllr. Clarke today.

### **7.2 Authorization of Annual Internal Report 2019/2020**

The annual internal report was approved and signed by Cllr. Clarke

### **7.3 Approval of invoices for Payment**

Autela – Payroll (100545) £49.75

Zurich Insurance – Insurance (100546) £324.32

Leicestershire Gardens – April/May Mow (100547) £56.00

2 Commune – Website (100548) £372.00

Sara Barrett – April/May Salary (100549) £278.44

AE & BA Randoll – Hedge Trimming (100550) £4.00

HMRC – PAYE/NI (100551) £101.60

Sara Barrett – June Salary (100552) £135.35

Meeting Closed 12.30pm