

SMEETON WESTERBY PARISH COUNCIL

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Minutes of the Annual Parish Council meeting held at Smeeton Westerby,
Village Hall on Wednesday 19th May 2021

**Councillors Present: Cllr. Richard Clarke (Chairman), Cllr, David Brierley,
Cllr. Mark Chapman, Cllr. Michael Vickers and Cllr. Michael Coltman**

Also, present: Sara Barrett (Clerk)

21/001	<u>Election of Chairman and Declaration of Acceptance</u> Cllr. M Chapman was elected to be the Chairman – unanimous Cllr. M Chapman signed the declaration of office.
21/002	<u>Election of Vice Chairman</u> Cllr. D Brierley was elected for Vice Chairman - unanimous
21/003	<u>Apologies for absence</u> None received
21/004	<u>Public participation section in respect of items on the agenda</u> No public participation
21/005	<u>Declaration of Interest</u> None received
21/006	<u>To approve the minutes of the meeting held on the 3rd March 2021</u> It was resolved to approve the minutes as an accurate record of the meeting. The chairman authorized these.
21/007	It was agreed by the Councillors to seek the opinion/advice of the Health & Safety Executive in regard to the safety of all pedestrian users who are at risk from both the traffic and the possibility of further walling collapses together with the need for pedestrians to regularly step onto the roadway to pass each other – Cllr. D Brierley will draft a letter for the Councillors approval Highways has agreed to resurface the footpath within the next 90 days, they have no plans at present to raise the kerb stones. The Councillors asked the Clerk to write to highways to say this is unacceptable.
21/008	<u>Planning Applications:</u> 21/00709/FUL Erection of an agricultural storage building, Fourways Farm, Debdale Lane, Smeeton Westerby – No objections

	<p>21/00534/FUL Change of use from grazing land to equine with construction of an all-weather horse arena, Debdale Farm, Debdale Lane, Smeeton Westerby - No objections</p> <p>.</p> <p>21/00863/FUL Erection of a single storey rear extension (conservatory) raising of roof to side and erection of entrance canopy roof and dormers to front, replacement roof and windows and installation of rendering to external walling, 3 Westerby Lane, Smeeton Westerby – No objections</p> <p>The Councillors also discussed a letter received by the resident of 43 Main Street, Smeeton Westerby in which they have requested to do some work on the area that is part of the wayleave, the Councillors have no objections but asked the clerk to seek advice from LRALC regards this</p>
21/009	<p><u>Finance and Administration</u></p> <ul style="list-style-type: none"> • Approval of 2020/2021 accounts - Approved • Update and approval of asset register - Approved • The following invoices were paid between the Parish Council meetings 3rd March 2021 – 18th May 2021 <ul style="list-style-type: none"> Autela Payroll – Payroll (100567) £61.45 HMRC – PAYE/NI (100568) £101.60 Sara Barrett – Jan/Feb & March Salary (100569) £416.65 LRALC – Subscription (100570) £180.79 Leicestershire Gardens – March Mow (100571) £28.00 • Approval of invoices for payment <ul style="list-style-type: none"> Zurich – Insurance (100572) £324.32 2commune – Website (100573) £372.00 Leicestershire Gardens – April Mow (100574) £28.00 Sara Barrett – April/May Salary (100575) £276.20 • Renewal of Zurich Insurance 2020/2021- Approved • Authorization of annual internal report (AGAR) 2020/21- This was authorized by the Councilor’s and signed by Cllr. M Chapman • To approve the appointment of James Ireland and Co as accountants – It was agreed by the Councilor’s that James Ireland and Co will carry out this year’s internal audit
21/010	<p><u>Allotment Summer Inspection</u></p> <p>This year’s annual allotment inspection will be carried out on 25th July 2021 at 11.00 am</p>
21/011	<p><u>Date and time of next meeting</u></p> <p>To be confirmed at a later date</p>