

SMEETON WESTERBY PARISH COUNCIL

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Minutes of the Parish Council meeting held at Smeeton Westerby,
Village Hall on Wednesday 22nd September 2021

**Councillors Present: Cllr. M Chapman (Chairman), Cllr. D Brierley, Cllr. M Vickers
and Cllr. Richard Clarke**

Also, present: Sara Barrett (Clerk) and 2 Parishioners

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| 21/021 | <u>Apologies for Absence</u> None received |
| 21/022 | <u>Public participation section in respect of items on the agenda</u> No public participation |
| 21/023 | <u>Declaration of Interest</u> None received |
| 21/024 | <u>To approve the minutes of the meeting held on the 19th May 2021</u> It was resolved to approve the minutes as an accurate record of the meeting. The chairman authorized these. |
| 21/025 | <u>Update on summer allotment inspection</u> The Clerk has contacted Barbara Randoll to arrange for the hedge to be cut and this will be done in October. Cllr. R Clarke has arranged for the footpath to be cleared. The soil on the bank of Plot 31 is collapsing, this will be continued to be monitored. |
| 21/026 | <u>To discuss the LCC's response to SWPC detailed letter regarding the dangers faced by pedestrians using the footpath on Main Street</u> The Councillors discussed the footpath on Main Street. A reply has been received from Fiona Blockley on behalf Leicestershire County Council. At present they do not have the funds to do any repairs to the footpath. The Councillors decided on the next course of action and Cllr. M Chapman will do a notice to see if any residents have been injured due to the footpath. Cllr. D Brierley will draft a further letter to LCC as the 90 days for resurfacing the footpath has expired. |
| 21/027 | <u>Planning Matters</u> <ul style="list-style-type: none">• <u>Update on remedial work to Brook House Wall</u> The works to the trees to repair the wall has now been passed, the contractors would like the council to get permission from the allotment holders before they commence work. The allotment holders will not be |

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| | <p>charged rent in 2022. The council has no objections for the repairs to be done.</p> <ul style="list-style-type: none"> • <u>Mobile Home – Gumley Road</u> The mobile home has now been there for longer than 90 days and it appears to be permanent. HDC will be notified. • <u>Other Planning matters</u> Application has now been received for Priory Cottage; Main Street the Councillors have no objections. |
| 21/028 | <p><u>Waste Bins</u> The Clerk has emailed HDC to find out costs but has not received a response, she will send a further email.</p> |
| 21/029 | <p><u>Finance and Administration</u></p> <ul style="list-style-type: none"> • To approve quarterly bank reconciliation – Approved • To approve quarterly schedule of payments – Approved • Approval of invoices for payment Leicestershire Gardens – July/August (100581) £56.00 Autela Payroll – Payroll (100582) £52.20 HMRC – PAYE/NI (100583) £101.60 Sara Barrett – Aug/Sept (100584) £276.00 • Internal Auditors Report The Clerk updated the Councillors on the Internal Auditors A quarterly statement of receipts/payments will be prepared by the Clerk. financial regulations need to be reviewed before the annual return is submitted. An up-to-date risk assessment is also required. |
| 21/030 | <p><u>Date and time of next meeting</u> Wednesday 8th December at 7.30pm in the Village Hall</p> |
| 21/031 | <p><u>Meeting Closed</u> The meeting closed at 8.30 pm</p> |