

SMEETON WESTERBY PARISH COUNCIL

www.smeetonwesterbypc.org.uk

Minutes of the Parish Council meeting held on Zoom (Virtual Meeting) due to Coronavirus on Wednesday 27th May 2020

In line with government requirements to reduce the transmission of COVID-19
Legislation has been made to enable local council meeting to be held by
remote attendance

Councillors present:
Cllr: Richard Clarke (Chairman)
Cllr. Michael Vickers,
Cllr. David Brierley,
Cllr. Michael Coltman
Cllr. Mark Chapman

Also, in attendance Sara Barrett (Clerk)

1. Election of Chairman and Declaration of Acceptance

It was proposed by the Councillors that Cllr. Clarke would continue as
Chairman. This was carried, Declaration of Acceptance was sent and signed.

2. Election of Vice Chairman

It was proposed by Cllr, Clarke to re-elect Cllr. Chapman as Vice Chairman,
this was agreed by all the Councillors

3. Apologies for absence

None received

4. Pubic participation in respect of items on the agenda

No public participation

5. Declaration of Interest

None received.

6. To approve the minutes of the meeting held on 11th December 2019

The minutes were approved without amendments. The Chairman will
sign these at a later date

Finance and Administration

1. Approval of 2019/20 Accounts

The Councillors approved the end of year accounts. The chairman will sign these at a later date.

2. Update and approval of asset register

The asset register was approved as there was no change

3. Approval of invoices paid between meetings.

The following invoices were paid between the Parish Council meetings
11th December 2019 – 27th May 2020

Mr R Ruddock Brown – Notice Board (100537) £21.72

Leicestershire Gardens – Mowing (100538) £26.00

Henry Watley – Hedges (100539) £ 200.00

B Randoll – Hedges (100540) £206.00

HMRC – PAYE/NI (100541) £101.60

Sara Barrett – Jan/Feb/Mar Salary (100542) £440.17

LRALC – Membership Fee (100543) £170.88

Leicestershire Gardens – Mowing (100544) £ 28.00

4. To approve the appointment of James Ireland and Co

It was approved by the Councillors that James Ireland and Co would carry out the 2019/2020 Internal audit.

5. Allotment Inspection

Cllr. Clarke will obtain a quote for the removal of Damson Trees. The Clerk will write to the local resident regarding their complaint about the land adjacent to their property. As this is privately owned, it is not a Council matter. The allotment inspection will be carried out at a later date

6. Date and time of next meeting

The next Parish Council meeting will be arranged at a date in September to be agreed.

Meeting Closed 8.10pm