

SMEETON WESTERBY PARISH COUNCIL

www.smeetonwesterbypc.org.uk

A meeting of the Annual Parish Council was held on Tuesday 12th March 2019 at 7.30pm at the Village Hall, Smeeton Westerby.

Councillors present:

Cllr. Richard Clarke (Chair)

Cllr. Michael Vickers

Cllr. Mark Chapman

Also, in attendance Sara Barrett (Clerk) and Janet Lord (Village Hall Committee)

1. Apologies for absence

Apologies were received and accepted from Cllr. Brierley and Cllr. Coltman

2. To approve the minutes of the Annual Meeting held on Tuesday 1st May 2018

The minutes were approved with no amendments by the Councillors and signed by Cllr. Clarke

3. Annual report from the Chair of the Council

Cllr. Clarke submitted his annual report to the council, over the past year the Councillors have met on five occasions along with an allotment inspection in July. The allotments are all let and being worked on.

During the year the land behind the village hall which was previously being leased was passed back to the village hall, as the lease was at an end and wasn't renewed.

The highways have re-surfaced the road between Smeeton and Kibworth, a section of Mill Lane, Pit Hill, Saddington Road and Westerby Lane.

Over the coming year the council has agreed that a defibrillator would be purchased and installed outside the village hall.

Cllr. Clarke confirmed that this year's Precept was set at 2%, the councils fund will provide for the expense of an election should it occur and any other unforeseen expenses.

3. Annual report from the Village Hall Committee

Janet Lord, Chair of the Village Hall Committee, spoke to the Council.

Janet Lord confirmed that the village hall was still in a good financial position and the hall is booked for at least two sessions each day and in some cases three.

As well as the general maintenance over the past year, the village hall acquired the garden to the rear of the village hall, this had previously been rented out but the lease was not renewed. The area was overgrown and a gardener was employed to clear the area. Over the coming year the village hall hopes to redesign this area so that it is maintenance free.

5. Date of the next Annual meeting of the Parish Council

This was deferred to another meeting

Meeting closed

The Parish Council meeting then followed this was also held at the Village Hall Smeeton Westerby on the 12th March 2019

1. Apologies for absence

Apologies were received and accepted from Cllr. Brierley and Cllr. Coltman

2. Declaration of Interest

There was no interest expressed

3. To approve the minutes of the meeting held on the 11th December 2018

The minutes were approved with no amendments by the Councillors and signed by Cllr. Clarke.

4. Update on the Defibrillator

The Councillors agreed to go ahead with Defibrillator and asked the clerk to look into the costs of the cabinet.

5. Update on land suitable for fitness equipment in Smeeton Westerby

It was agreed by the Councillors that the Clerk would write to the owners of the allotment to see if they had an idea of what they would sell the land for.

6. Planning Application 18/02173/FUL

The Councillors have submitted two objects to Harborough District Council. Objects are attached along with the minutes.

Finance and Administration

7. Approval of invoices for payment

The following invoices were approved for payment

AE & BA Randoll & Son – Hedge Trimming (100507) £210.00

Leicestershire Gardens – Mowing Feb (100508) £13.00

HMRC – PAYE (100509) £97.00

Sara Barrett – Jan/Feb/Mar Salary & Expenses (100510) £413.73

8. Allotment fees

All the allotments are being rented, there are a few allotment rents still outstanding and the Councillors asked the Clerk to chase these up.

9. Bank reconciliation and accounts

The bank reconciliation and accounts were approved by the Councillors and signed by Cllr. Clarke.

10. Internal audit 2018/19

The Councillors have asked the Clerk to get in touch with Ireland and Company to see if they can carry out this year's internal audit

11. Date and time of next meeting

The next Parish Council meeting will be held on 15th May 2019

Meeting Closed 8.30