

SMEETON WESTERBY PARISH COUNCIL

www.smeetonwesterbypc.org.uk

A meeting of the Parish Council was held on Tuesday 25th September 2018 at 7.30pm at the Village Hall, Smeeton Westerby.

Councillors present:
Cllr. Richard Clarke (Chair)
Cllr. David Brierley
Cllr. Michael Vickers
Cllr. Mark Chapman
Cllr. Michael Coltman

Also in attendance Sara Barrett (Clerk) and Liz Collins

1. Apologies

None

2. To approve the minutes of the Annual Parish meeting held on Tuesday 1st May 2018

The minutes were approved with no amendments by the Councillors and signed by Cllr. Clarke.

3. Summer allotment inspection and risk assessment.

An allotment inspection was held on 22nd July 2018, all the plots are now being worked on, all the trees are healthy, the fencing is fine, the Councillors are still concerned about the structural integrity of the wall between Brook House and the allotments, a letter was sent out expressing their concern.

4. Hedge Cutting along allotment footpath Z98

The allotment footpath is overgrown, the path needs clearing and the hedge cutting. Cllr. Vickers has received a quote for work to be carried out, the Councillors agreed to get a second quote, Cllr Chapman will obtain this.

5. Discuss land at the back of the village hall

Mr. Nicholls does not want to renew his lease for the land at the rear of the village hall. It was agreed by the Councillors that the land would be handed over to the village hall.

6. Style on footpath A96

The style on footpath A96 is unsafe the Councillors asked the clerk to write to Leicestershire highways.

7. Defibrillator

Liz Collins asked the Councillors if they would consider having a defibrillator in the village, it was agreed that this was a good idea. The councilors asked the clerk to look in to getting additional funding to install the defibrillator.

8. To consider as a special project putting some young adult/adult fitness Equipment in Smeeton Westerby.

Cllr. Brierley spoke to the Councillors about putting fitness equipment into the village, It was suggested that the land by the allotments may be a suitable place. Cllr Clarke will find out who the land belongs to.

Finance and Administration

9. Approval of invoices paid between meetings

The following invoices were paid between the Parish Council meetings 1st May to 25th September 2018.

2 Commune – UKLC Website Hosting (100489) £360.00
Leicestershire Gardens – Mowing April/May (100490) £52.00
HMRC-PAYE (100492) £97.00
Autela Group – Payroll (100493) £46.80
Kibworth Chronicle – Advertising (100494) £12.50
Sara Barrett - May & June Salary (100495) £265.53
Sara Barrett – Expenses (100496) £26.54
John Lewis – Laptop & Software (100497) £458.99

10. Approval of Invoices for payment

The following invoices were approved for payment.

Ireland & Company – Internal Audit (100498) £300.00
Leicestershire Gardens – Mowing June/July & August (100499) £78.00
Autela Group – Payroll (100500) £46.80
HMRC – PAYE (100501) £97.20
Sara Barrett – July/August & September Salary (100502) £392.49

11. Bank reconciliation

The bank reconciliation was approved by the councilors and signed by Cllr. Clarke

12. Internal Audit Report

An Internal audit for 2017-2018 was carried out by Ireland & Company, Councillors notes that no recommendations were received.

13. Signature for Standing Order/Financial Regulations

Deferred to another meeting

14. Date and time of next meeting

The next Parish Council meeting will be held on the 11th December 2018 at 7pm

Other Business

It was suggested by Cllr. Vickers that the Parish Council could set up a diary or a monthly email, that the residents of Smeeton Westerby could access so, they know what is happening in the village.

Meeting Closed 8.40pm

